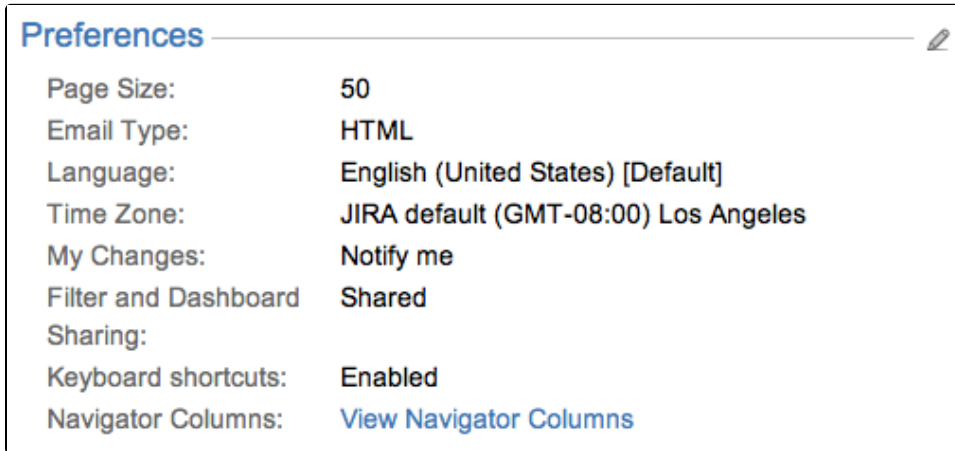



Change Your JIRA Preferences

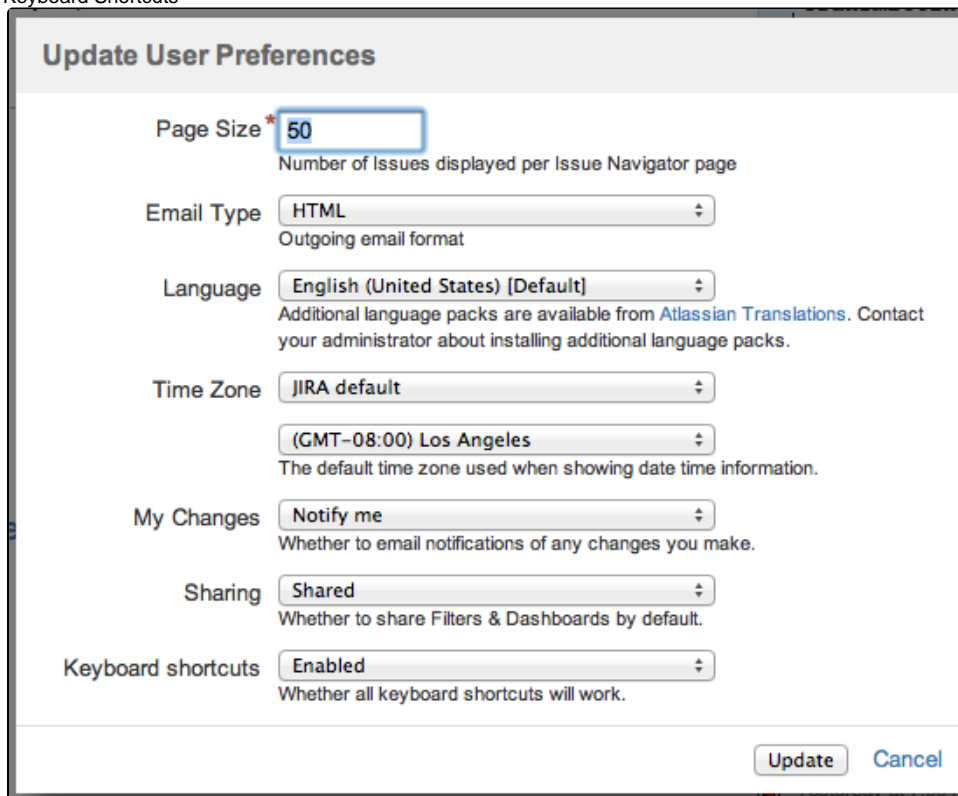
1. Browse to JIRA: <https://support.crbs.ucsd.edu>
2. Click your username in the top right to go to your [profile page](#).
3. Scroll to the section marked **Preferences**.



The screenshot shows the 'Preferences' section of a JIRA user profile. It contains a list of settings with their current values:

Page Size:	50
Email Type:	HTML
Language:	English (United States) [Default]
Time Zone:	JIRA default (GMT-08:00) Los Angeles
My Changes:	Notify me
Filter and Dashboard	Shared
Sharing:	
Keyboard shortcuts:	Enabled
Navigator Columns:	View Navigator Columns

4. Click the small edit icon next to the word "Preferences": 
5. From here you can change several user preferences, including:
 - Page Size
 - E-mail Type
 - Language
 - Time Zone
 - My Changes
 - Sharing
 - Keyboard Shortcuts



The screenshot shows the 'Update User Preferences' dialog box. It contains the following settings and descriptions:

Page Size *	<input type="text" value="50"/>	Number of Issues displayed per Issue Navigator page
Email Type	<input type="text" value="HTML"/>	Outgoing email format
Language	<input type="text" value="English (United States) [Default]"/>	Additional language packs are available from Atlassian Translations . Contact your administrator about installing additional language packs.
Time Zone	<input type="text" value="JIRA default"/> <input type="text" value="(GMT-08:00) Los Angeles"/>	The default time zone used when showing date time information.
My Changes	<input type="text" value="Notify me"/>	Whether to email notifications of any changes you make.
Sharing	<input type="text" value="Shared"/>	Whether to share Filters & Dashboards by default.
Keyboard shortcuts	<input type="text" value="Enabled"/>	Whether all keyboard shortcuts will work.

At the bottom right, there are two buttons: 'Update' and 'Cancel'.

6. Click "Update" to save your changes.